

26 August 1954

The Honorable Leonard P. Walsh  
Chief Judge  
The Municipal Court for the  
District of Columbia  
Washington, D. C.

Dear Judge Walsh:

[REDACTED] an employee of this Agency, has been summoned for jury duty at the Municipal Court for the District of Columbia, Civil Division, on Tuesday, 7 September 1954.

It is the stated policy of this Agency to encourage jury service wherever possible as a civic responsibility and to request postponement only in those instances where it is determined that the absence of the individual from his duties will substantially hamper the operations or commitments of the Agency.

The assurance of [REDACTED] continued availability at this time is of vital concern to the Agency. His absence now would not be without serious consequences for there is no qualified alternate to act in his stead.

Although we are reluctant to request a postponement of jury duty for [REDACTED] it is our considered judgment that his absence would affect the ability of this Agency to fulfill existing commitments.

We therefore respectfully request a postponement of jury duty for [REDACTED]

Sincerely yours,

(5)  
Lawrence R. Houston  
Acting Deputy Director

OGC:JGO:cst

executed - confirmed by  
Judge Walsh's Sec.  
on 9/3/54  
JD